

ACofS, G2
Counterintelligence & Security Division
III Corps and Fort Hood
Fort Hood, Texas 76544-5056

FOREIGN VISITOR/FOREIGN DISCLOSURE USERS GUIDE

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SECTION I

RELATED REFERENCES

1. AR 380-10, Technology Transfer, Disclosure of Information and Contacts With Foreign Representatives.
2. AR 360-5, Public Affairs
3. Chapter 2, Fort Hood Regulation 1-10, Staff Procedures Guide
4. Appendix R, G2/CISD Information Security Program Handbook.

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SECTION II

SOME IMPORTANT

“DOs and DON’Ts

DON’T

NOTE: BEAR IN MIND THAT THE FIRST AND FOREMOST DOD/DA POLICY ON ANY VISIT OF FOREIGN PERSONNEL (INCLUDING OUR ALLIES) TO A MILITARY INSTALLATION MUST BE PRECEDED BY AN OFFICIAL VISIT REQUEST THROUGH OFFICIAL DIPLOMATIC CHANNELS TO THE FORT HOOD FORDTIS TERMINAL IN CORPS G2.

1. DON’T: Make any Corps commitment to anyone calling about wanting to get a foreign visitor to come to Fort Hood. If you do, you may be responsible for all costs incurred in the visit. Refer all callers to the G2/CISD, 287-3885.
2. DON’T respond to any letters, memos, emails, faxes or any other communication about foreign visitors to Fort Hood unless it is from SGS, Executive Services, G3 Training, or G2/CISD. If you do, you may be responsible for all costs incurred in the visit. Refer the document to G2/CISD, 287-3885 for an appropriate response.
3. DON’T coordinate with any unit or activity on Fort Hood where a foreign visitor is to go without determining the identification and classification (i.e. Unclassified, Confidential, or Secret) of any briefings they want to give, or equipment they want to demonstrate. If classified, G2/CISD must get clearance from HQDA.
4. DON’T invite representatives of a foreign country to participate in any Fort Hood exercise unless the invitation has been “blessed” at the Corps Command Group level so that we can ensure an official visit request will be forthcoming for the visit.
5. DON’T plan on inviting visitors from other countries to participate in a classified ROK-US exercise on Fort Hood until you have coordinated the releasability of the exercise to that country with G2/CISD, 287-3885. For example: Now that we are aligned with Korea, most classified exercises on Fort Hood are classified SECRET/ROK-US. This means we must have written permission from TROKA in order for any other foreign country to participate.
6. DON’T provide any classified or unclassified information to any Foreign Exchange Program Officer or Foreign Liaison Officer assigned to Fort Hood until you have coordinated with the officer’s US Army Point of Contact Officer or G2/CISD, 287-3885 (See Section XI)

DO

1. DO respond to G2/CISD , SGS Executive Services, or G3 Training, as soon as possible on any foreign visit request you receive from them for action..
2. DO ask G2/CISD, 287-3885, if you have any questions about security clearances for ANY visitors, foreign or domestic. Furnish G2 (1) Full name/grade of the visitor and (2) a telephone number for the visitors office or Security Manager. (Note: You MUST verify security clearance before giving classified information to anyone EXCEPT a US military general officer.

SECTION III

GENERAL POLICY STATEMENTS

FOR THE DOD/DA FOREIGN VISIT PROGRAM

1. GENERAL POLICY: The first and foremost DOD/DA policy statement is that ALL visits by foreign personnel (including our allies) MUST be proceeded by an official visit through diplomatic channels. ALL the remaining information in this guide is based on this concept. _
2. The Foreign Visit/Disclosure Program is covered by AR 380-10. In addition, G2/CISD, has a classified Foreign visit/Disclosure System (FORDTIS) terminal hooked directly to ODCSINT, DA. All self invited visits, some Foreign Military Sales visits, and all foreign contractor visit requests come over this terminal. Other types of visit requests will come to the Corps Command Group and/or G3 Training for action.
3. All requests for visit authorization (RVA) from ODCSINT are sent without prejudice; that is, referral indicates only that DA has administratively accepted the RVA for processing and it is NOT to be construed as a DA solicitation of concurrence, nor predisposition to approve the RVA. These type RVA are pre-approved at the unclassified level by DA, providing we agree to host it; however, if classified disclosure is involved, we must respond back over the terminal to DA with a description/classification and receive a specific disclosure approval by DA. We are seldom pressured by DA or the Embassy on visits we disapprove if we give a valid reason for the denial.
4. The III Corps Command Group policy on foreign visit requests received over the FORTDIS terminal is that requests for General Officers are staffed through SGS, Executive Services for a response . RVA for O-6 and below are to be staffed by G2/CISD directly to the unit/agency POC for response. G2/CISD sends an information sheet with the RVA explaining that the request is NOT a tasker, and the visit should be hosted ONLY if it is a benefit to the unit or Fort Hood..
- 5 ONLY the ODCSINT, HQDA can approve the release of classified information to a foreign national. This decision is based on the National Disclosure Policy (NDP). This policy is classified SECRET and G2/CISD has it on their FORDTIS terminal for reference. If you need information on the NDP, you may call 287-3885. In addition to showing what each country is authorized and at what level, the NDP also lists the latest treaty and MOU agreements signed.

SECTION IV

COMMON QUESTIONS AND ANSWERS

1. QUESTION: While on an exercise, TDY, leave, military operation, etc in a foreign country, you meet a foreign Army counterpart that you want to invite to visit you or your unit at Fort Hood. What do you do?

ANSWER: Contact the Corps G2/CISD, 287-3885 for assistance before you do ANYTHING!

2. QUESTION: You are an exercise planner and you hear during IPR briefings that members of a foreign Army will participate in an exercise. What do you do?

ANSWER: Contact the Corps G2/CISD, 287-3885 to see if an official visit request has been received permitting them to participate in the exercise.

3. QUESTION: You receive a call from the Professor of Military Science, University of Texas, about some foreign students attending UT wanting to come to Fort Hood and visit you or your unit. What do you do?

ANSWER: Contact the Corps G2/CISD, 287-3885 for assistance before you do anything else.

4. QUESTION: You are the CO of an Aviation Battalion and receive a letter from Joe Smuck, Spokesman for the Air Wing Flying Club, Northingham, England, wanting to bring a group to Fort Hood to visit our airfields. What do you do?

ANSWER: Do not respond. Refer the correspondence to G2/CISD, 287-3385 for an appropriate official response.

5. QUESTION: You are the official host of a an approved foreign visit request to Fort Hood. During the visit, the visitor requests to see something that is not included in the “purpose and scope” of the approved visit request. What do you do?

ANSWER: Contact G2/CISD, 287-3885 for assistance. Depending on the nature of the change, it might either be blessed, or if necessary, G2 can get an amendment to the official visit request.

6. QUESTION: Prior to hosting a foreign visitors on which an approved visit request has been received, you get a call from a Special Agent, Fort Hood Resident Office, 902d Military Intelligence Detachment, wanting to either visit you or ask you some questions over the phone. What do you do?

ANSWER: Cooperate to the fullest extent. This is a very important cause and the unit supports the CG, III Corps. See Section XI for more information about their mission.

7. QUESTION: You are the official host of an approved foreign visit request to Fort Hood. Prior to the visitor arriving, he calls you and asks you to reserve a local motel room and a rental vehicle for him. What do you do?

ANSWER: Explain to him that in the United States, this usually requires either pre-payment or a credit card. Tell him you will furnish him the numbers so that he can make

his own reservations. NOTE: **If you secure the reservations at your expense, you may end up not being reimbursed.**

SECTION V

TYPES OF VISIT REQUESTS
AND
WHO GENERALLY PROCESSES THEM

1. Self-Invited: One time self invited visits come over the FORDTIS terminal to G2/CISD. Requests for General Officer visits are processed by SGS, Executive Services. Requests for 0-6 and below are processed by G2/CISD.

2. Canadian Forces Staff College: Every year they will send a request for 60-120 Canadian staff college students to visit Fort Hood. Sometimes the request will come over the terminal, sometimes it will be a message request to G3 Training. We have to be very careful to avoid CLASSIFIED briefings because many of the students will be from third world countries and not permitted access. This can cause friction and bad feelings when they know why they are being pulled from a particular briefing. (POC is G2/CISD, 287-3885).

3. Security Assistance Management (SAM) Visits: The President established this program in 1947 to assist (primarily) third world countries to buy American military equipment. These visits are set up to train drivers, pilots, mechanics, etc on the equipment. It's generally a message request to G3 Training, or in the case of Apache/Blackhawk pilots, to S2, 21st Cavalry Brigade. The visit is usually coordinated with G2/CISD.. These type visits will usually refer to a Foreign Military Sales (FMS) Case number, or Export Agreement Number. (POC is G3/Training, 287-8886 and S2, 21st Cav Bde, 288-2316).

4. International Military Education Training (IMET). Usually comes as a message to G3 Training. This is part of the SAM program. G3 Training normally coordinates these visits with G2/CISD. (POC is G3 Training, 287-8886)

5. Extended Contractor Visits: Much of the equipment we use is made totally or in part by foreign companies (i.e. the FOX NBC vehicle, parts of MSE, etc). These countries have contracts to periodically service and do modification work orders. These requests come over the FORDTIS terminal. (POC is G2/CISD, 287-3885)

6. Foreign Exchange (PEP) and Liaison Officer (LO) visits: (See Section XII).

7. Joint Contact Team Program: This program is established jointly by ODCSOPS/ODCSINT primarily to establish friendly relations with the break-away nations of the former USSR. Message request usually does not come over the FORDTIS terminal, but direct to G3 Training or SGS, Executive Services. It USUALLY involves a head of state, head of department, or general officers. (POCs can either be G2/CISD, 287-3885; SGS Executive Services, 287-8185, or G3 Training, 287-8886).

8. Latin American Co-OP Visit (LATAM) - Program under ODCSOPS, DA, with blessing of ODCSINT. No official visit request required. Usually a message request to either G3 Training or direct to SGS, Executive Services. G2/CISD may not get involved, or if they do, it will be coordination only as an itinerary from SGS. These type visits are always UNCLASSIFIED. (POCs can be SGS Executive Services, 287-8185 or G3 Training, 287-8886).

9. DOD Minister of Defense Counterpart Visit-Secretary of State Counterpart Visit-Secretary of Defense Counterpart Visit-Secretary of the Army Counterpart Visits: These are TASKERS, we must accept unless there are real compelling reasons why we can't. They have been pre-arranged and visitors will be accompanied by members of the appropriate US Staff arranging the visit. The message (usually to the Command Group), spells out what is to be shown, and if it involves the release of classified, it has been pre-blessed by HQDA and we do not have to request release. Executive Services coordinates with G2/CISD. (POC can be either SGS Executive Services, 287-8185, or G2/CISD, 287-3885).

10. Border Patrol Commander's Conference. Periodically, officials from the United States and Mexico, as part of their Border Patrol Commander's Conference, will visit a military installation near the US/Mexican Border, including Fort Hood. These visits are already approved as an existing HQDA program and will always be totally UNCLASSIFIED. Contact G2/CISD, 287-3885 if you need any information regarding this type visit.

11. FORSCOM Mobility Interoperability Exchange program (MIX), administered from FORSCOM G3 to Corps G3 under FORSCOM Training Regulation 350-41. Visitors are subject to host country classified release policies. This means all visits are unclassified unless a request is made through the Corps G2/CISD for approval of HQDA for a specific release approval. (POC is G3/Training, 287-8886).

12. Inter-American Defense College, Ft. McNair, VA: Visits are sponsored by the JCS as a tour of foreign students to selected US locations. Usually a gensure message to the Command Group as a tasker. Message will spell out who is coming, when, what preparations are required, and who will accompany the group. The POC at the Defense College is at DSN 325-6055/6056. (POC is either SGS, Executive Services, 287-8185 or G2/CISD, 287-3885).

13. Visits of Foreign Media: HQDA, ODCSINT, delegates authority for foreign media personnel to visit military installations without an official visit request providing the visit (1) does not involve the release of Classified Military Information (CMI) or Controlled Unclassified Information (CUI); and (2) the visit is under the auspices of the Chief of Public Affairs, HQDA or the Office of the Assistant Secretary of Defense (Public Affairs). Since inquiries on the legitimacy of foreign visitors on Fort Hood are usually directed to the G2/CISD, it is appropriate for the Corps PAO to keep G2/CISD informed of any visits of this type to Fort Hood (POC is Corps PAO, 287-3703)

14. Japanese Observer Exchange Program: A joint USARJ-JDSDF sponsored visit designed for Japanese officers to visit military installations to receive a general operational and training overview at the unit level and to observe training and equipment for period of 3-5 days. Coordination and tasking usually comes through Corps G3 Training. The actual official visit could either be a self-invited type over the FORDTIS terminal to G2/CISD or a tasker message to G3 Training. (POCs are G3 Training, 287-8886 and G2/CISD, 287-3885).

SECTION VI

POINT OF CONTACT LISTING
FOR
SPECIAL PROGRAMS AT FORT HOOD

<u>PROGRAM</u>	<u>POC</u>	<u>PHONE</u>	<u>FAX</u>
PRIME	G3	287-8393	288-2065
JANUS	G3/BSC	288-2915	288-3239
CLOSE COMBAT TACTICAL TRAINER SYSTEM (CCTTS)	G3/BSC	288-2915	288-3239
SIMNET FACILITY	G3/BSC	288-2915	288-3239
APACHE/BLACKHAWK COMBAT MISSION SIMULATORS	Instal Avn	288-5807	532-5672
CHOICE (LONGBOW) AND MILES (AH 64)	S2, 21st Cav	288-2316	287-7866
TWGGS/PGS	Contracted	526-7377	
MOVING TARGET SIMULATOR (MTS) Mr. O'Brien, 287-3640 (MTS is Confidential, but can offer an unclass version for foreign visitors)	G3	287-3640	
FORCE XXI (AWE)	4th I D SGS	287-7303	287-9228

SECTION VII

INSTALLATION POINTS OF CONTACT

<u>ORGANIZATION</u>	<u>PHONE</u>	
1ST CAVALRY DIVISION	7-9223/9224	
4TH INFANTRY DIVISION FORCE XXI	709519/7303	7-9519
3D PERSONNEL GROUP	8-3414	
3D SIGNAL BRIGADE	7-7955/7907	
13TH COSCOM	7-5110/8-5581	
13TH FINANCE GROUP	8-3581	
21ST CAVALRY BDE (AC)	8-2316	
89TH MIL POLICE BRIGADE	7-6379/9689	
504TH MIL INTEL BRIGADE	8-1378	
ACofS, RM	7-6407	
ADJUTANT GENERAL	7-9726	
CORPS CHAPLAIN	7-2642	
CORPS CHEMICAL	7-7666	
CORPS ENGINEER	7-4594	
CORPS SURGEON	7-1720	
CPAC	8-2059	
DOC	7-7647	
DOIM	7-8468	
DOL	7-6531/8965	
DCA	7-8109	
DPW	7-3962	
EEOO	7-4987	
FHRO, 902D MI DET	7-2507	
G2/CISD	7-3885	
G3	7-3191	
G3 BSC	8-2915	
G3 TRAINING	7-8886	
G4	8-3638	
G5	7-8504	
G6	7-4903/9561	
HQ COMD	8-5338/7-7427	
IG	7-2624.	
INSTALLATION AVIATION	7-5102	
MEDDAC/DENTAC	6-2755	
PAO	7-3703	
SGS	7-8185	
SJA	7-2658	
TEXCOM	8-9466/9906	
USACIDC	7-5039 Ext 255	

SECTION VIII

SECURITY CLASSIFICATION GUIDANCE (SCG)

1. AWE FOREIGN DISCLOSURE GUIDANCE (Para 8 extracted from SCG, 16 Jul 96, ADO, Office of the Secretary of the Army)

Foreign Disclosure:

a. **RELEASE OF INFORMATION TO FOREIGN GOVERNMENTS OR THEIR REPRESENTATIVES.** Any disclosure to foreign officials of information (classified or unclassified) protected by this guide shall be made via appropriate foreign disclosure channels as stated below.

b. It is anticipated that there will be significant involvement with the Army's digitization effort by key international allies. This will include:

(1) Conveying to our allies the scope of the Digitization effort and its importance to success in future coalition warfare.

(2) Promoting the establishment of collaborate efforts with major allies to develop doctrine, materiel solutions, and technology to enable multinational operations for the near, mid, and far term.

(3) Leveraging commercial developments and emerging technologies worldwide.

c. Notwithstanding the above intentions, appropriate controls are required for sharing information internationally. Formal documentation such as Data Exchange Annexes (Des) or reciprocal procurement Mouse followed by standard foreign disclosure review and approval are required. The appropriate form of documentation and review will be determined on a case by case basis, but in all cases, approval must be secured prior to release or exchange of information. Any government activity or defense contractor receiving information requests pertaining to the subject of this SCG shall submit a request for release of the information through channels to the security staff of the first flag officer Commander or Director in the chain of command. If the request cannot be answered at this level, the request will be submitted through each level of the chain of command for resolution, answered at the lowest level possible, and if necessary, submitted ultimately to the International Cooperation Programs Activity, ATTN: AMXIP-OB, HQ US Army Material Command, 5001 Eisenhower Avenue, Alexandria, VA 22333-001, which acts as the Executive Agent for the ADO in international program cooperation. This office may in turn forward the request for release to HQDA for final approval.

2. **OTHER SECURITY CLASSIFICATION GUIDES (SCG):** G2/CISD, 287-3885 maintains a file of various SCG for classified programs and equipment on Fort Hood. For example: Abrams Tank System, Apache and Longbow Aircraft, Bradley Fighting Vehicle, MLRS, Stinger Missile, etc). If you have a question regarding the classification of a particular program or item of equipment, contact G2/CISD.

SECTION IX

FACT SHEET

Note: The following Fact Sheet accompanies each foreign visitor request for O-6 and below processed by G2/CISD:

FOREIGN VISIT REQUEST INFORMATION

1. This foreign visit request is being staffed with you as either the knowledgeable U.S. person at Fort Hood, or because the request has specified your unit/activity.

a. This is not a TASKER. Instructions from the Command Group are shown below for all foreign visit requests received over the G2/CISD Foreign Disclosure Terminal:

(1) Visit requests for General Officers will be staffed to the SGS, Executive Services for command group response.

(2) Visit requests for O-6 and below will be staffed by G2/CISD directly to the unit/person listed on the visit request for a response. If the visit is not a benefit to your activity and the Army, you may decline to host it.

2. General rules in AR 380-10 concerning foreign visit requests are as follows:

a. Fort Hood is under NO OBLIGATION to host foreign visitors unless there is a distinct advantage to Fort Hood or the U.S. Army, or unless we "want" to assist the foreign government.

b. The visitor is responsible for all expenses incurred with the visit.

2. If you decide to host the visit, you will be asked to furnish us a name and phone number of a Fort Hood POC, and the visitor will be instructed to coordinate with you on any further matters concerning the visit. The general duties and responsibilities as the U.S. Army POC are shown below: IF YOU NONCONCUR PLEASE PROVIDE US A REASON; IF THE REASON IS PRIOR COMMITMENTS, PLEASE PROVIDE US A TIME FRAME IN WHICH YOU COULD SUPPORT THE VISIT.

a. You may be asked for lists of local motels/hotels/rental car agencies, but you are under no obligation to make these arrangements or to commit any Army or personal funds.

b. It is appropriate to meet the visitor(s) at the Airport and escort them to their motel if they request same. Many visitors arrange for a rental car at the airport and drive themselves to their place of lodging.

c. If the release of classified information will be necessary in order to host the visit, furnish G2/CISD, 287-3885 with an unclassified listing of what is to be released. and justification. Only the Deputy Chief of Staff for Intelligence, HQDA can approve the release of classified information to foreign nationals, including our allies. Any release granted is in oral and visual form ONLY unless otherwise stated.

d. While on Fort Hood, you will be responsible for seeing that the visitor(s) are escorted at all times during normal duty hours. They are not permitted to roam the installation or enter any unit or motor pool area unescorted.

e. If visiting restricted or sensitive areas, you will be responsible for ensuring the visitors are not permitted to carry cameras to take pictures, or unauthorized recording devices.

f. In many countries, it is customary for the visitor to bring a military related memento (i.e. unit plaque, commemorative coin, etc.) When they do, they expect a similar gift in return. If you agree to host this visit, when you respond, please inform G2/CISD whether or not you intend to provide a memento. We can address this issue in our official response to HQDA so that the visitor will be notified accordingly.

3. With the support of the III Corps Commander, the Fort Hood Resident Office, 902d Military Intelligence Group, is tasked with the mission of briefing and debriefing persons who act as the Fort Hood POC for foreign visitors under the program of Subversion and Espionage Directed Against the U.S. Army (SAEDA). We will provide them the name and phone number of the POC you designate for this visit, and they will contact the POC. The Special Agent will produce proper credentials. We encourage the POC to cooperate to the fullest extent for this worthwhile program to protect our national security.

4. Please provide a response as soon as possible. All visit requests have staffing suspense dates that must be met. If you have any questions, please call 287-3885.

G2/CISD, Foreign Disclosure Officer

SECTION X

MAJOR FOREIGN EMBASSY PHONE LISTING

<u>EMBASSY</u>	<u>PHONE(S)</u>
Australia	(202) 797-3055
Belgium	(202) 625-5846
Brazil	(202) 238-2850
Canada	(202) 682-7687
Denmark	(202) 797-5348
Egypt	(202) 462-5943
France	(202) 944-6513
Germany	(202) 298-4320
Greece	(202) 234-5695
India	(202) 939-7081
Israel	(202) 364-5432
Japan	(202) 939-6914
Korea	(202) 939-6484
Netherlands	(202) 274-2681
Norway	(202) 944-8951
Pakistan	(202) 939-6234
Saudi Arabia	(202) 298-1522
South Africa	(202) 745-6622
Sweden	(202) 467-2663
Taiwan	(202) 895-1904
United Kingdom	(202) 588-6744

SECTION XI

FOREIGN CONTACT PROGRAM

1. The Foreign Contact Program on Fort Hood is conducted by the Fort Hood Resident Office (FHRO), 902d Military Intelligence Detachment, 287-2507.
2. The purpose of the program is to determine if any foreign visitors to Fort Hood are attempting to collect information other than the information we provide relating to the purpose of the visit. Details of the Subversion and Espionage Directed Against the Army (SAEDA), are contained in AR 381-12.
3. G2/CISD provides information regarding foreign visitors to Fort Hood to the FHRO, including the name and phone number of the Fort Hood POC hosting the visit. Visitor hosts may be contacted by a Special Agent from the FHRO prior to the visit, and after the visit. All Special Agents will produce proper credentials. It is important to cooperate with the Special Agent and provide all the information possible. The program is an important deterrent to foreign countries causing damage to our national security, and has the full support of the III Corps Commanding General.

SECTION XII

FOREIGN PERSONNEL EXCHANGE (PEP) AND

FOREIGN LIAISON OFFICER (LO)

1. Personnel Exchange Program (PEP).

- a. This program is under the cognizance of ODCSOPS, HQDA. Fort Hood PEP “slots” are controlled by Corps G3 Training, 287-8886. Foreign personnel nominated to fill the slots are accredited by G2/CISD, 287-3885 as described below.
- b. PEP personnel are assigned in local units by TOE slot as a furtherance of formal bilateral or multilateral agreements between the US Army and other US Federal Agencies. They perform routine duties assigned other personnel and train and travel with their unit of assignment, in order to become familiar with how the US Army operates. US Army personnel occupy similar positions in foreign military units. Generally, the Army provides all funds for training and TDY of PEP personnel, while the parent government provides normal pay and allowances.
- c. PEP personnel are not permitted to occupy positions of command over US Army personnel, nor can they be assigned any security responsibilities.
- d. Once the TOE slot is created, nominations to fill the position are submitted by the country’s embassy over the FORDTIS terminal to G2/CISD. PEP personnel usually serve 2-3 years at Fort Hood.
- e. Each PEP person on Fort Hood is assigned a US Army Point of Contact Officer who ensures that the individual’s duties and responsibilities are carried out in accordance with the job description, and to ensure that access to US Army information is in accordance with the established accreditation document described in sub-paragraph f below..
- f. The G2/CISD must coordinate with the unit US Army POC Officer in order to complete a Delegation of Disclosure Authority Letter (DDL). The DDL outlines the PEP person’s duties, responsibilities; lists the type and methods by which US Army information may be passed; lists the types of information that are expressly prohibited from being released; and identifies the US Army Point of Contact/Alternate Officer. G2/CISD then forwards the DDL to HQDA, ODCSINT, for final approval. PEP personnel are not permitted to perform any unit duties until the DDL is approved. (See AR 380-10 for sample DDL).
- g. Each US Army POC officer must be given a briefing by G2/CISD and sign a briefing statement regarding their duties and responsibilities. (AR 380-10 contains the required wording of the PEP POC statement.)
- h. The US Army POC officer must brief the PEP person on their duties and responsibilities and the PEP person must also sign a statement of understanding, their duties and responsibilities. (AR 380-10 contains the required wording of the PEP statement).

i. POC for this program on Fort Hood is G2/CISD, 287-3885.

2. Foreign Liaison (LO) Program:

a. The foreign LO program is under the cognizance of ODCSINT, HQDA. It is administered locally on Fort Hood by the G2/CISD Foreign Disclosure Officer, 287-3885.

c. Foreign LO are assigned to military elements to perform specific functions on behalf of their government in the furtherance of bilateral or multilateral agreements. They do not serve in unit TOE slots. Generally the parent government incurs all costs associated with pay, allowances, housing, travel, TDY, etc.

b. The foreign LO program is initially administered through a joint Memorandum of Agreement (MOA) between the US and the foreign government. Sometimes this agreement covers all foreign LO assigned to the US Military Services, and sometimes it is local. Local MOA for Fort Hood are drafted in coordination with the Fort Hood activity desiring to host a LO by the G2/CISD. The final draft is then coordinated with the Corps SJA and the representative of the foreign government. The final MOA is signed by the III Corps Chief of Staff and the Chief of Staff of the foreign military. The MOA can serve as the agreement for exchange of LO between the two countries for as long as it is in effect (i.e. 10 years).

c. When a LO slot has been approved for Fort Hood, the foreign embassy nominates a person to fill the slot via the FORDTIS terminal to G2/CISD. Normally LO serve 2-3 year tours of duty.

d. The G2/CISD must coordinate with the unit US Army POC Officer in order to complete a Delegation of Disclosure Authority Letter (DDL). The DDL outlines the LO's duties, responsibilities; lists the type and method by which US Army information may be passed; lists the types of information that are expressly prohibited from being released; and identifies the US Army Point of Contact/Alternate Officer. G2/CISD then forwards the DDL to ODCSINT, HQDA for final approval. Foreign LO personnel are not permitted to perform any official duties until the DDL is approved. (See sample DDL at Figure 3, page 23).

e. Each US Army POC Officer must be given a briefing by G2/CISD and sign a briefing statement regarding their duties and responsibilities (AR 380-10 contains the required wording of the LO POC statement).

f. The US Army POC Officer must brief the LO on their duties and responsibilities and have the LO execute a statement of understanding. (AR 380-10 contains the required wording of the LO statement).

g. POC for the LO program on Fort Hood is G2/CISD, 287-3885.

